

SECTION .0200 – PROVIDERS

21 NCAC 12B .0201 APPLICATION FOR INITIAL APPROVAL OF CONTINUING EDUCATION PROVIDER

- (a) Only continuing education providers approved by the Board shall be eligible to offer continuing education courses. If a third party advertises or hosts an approved course, all materials advertising the course shall include the approved provider's name.
- (b) Prospective providers of all courses shall obtain written approval from the Board to conduct courses prior to conducting courses and prior to advertising or otherwise representing that a course is or may be approved for general contractor continuing education credit in North Carolina. No retroactive approval to conduct continuing education courses will be granted.
- (c) Any entity seeking initial approval to be a continuing education provider shall apply using a form available on the Board's website that requires the applicant to set forth:
- (1) the legal name of applicant and any assumed business name;
 - (2) the applicant's mailing address, telephone number, and email address;
 - (3) the SOS ID number issued by the NC Secretary of State, if applicable;
 - (4) the legal names of the provider's owners, members, managers or partners;
 - (5) the name of a continuing education coordinator who shall serve as the contact person for the provider; and
 - (6) the signature of the applicant or its legal designee.
- (d) The name of any course provider shall not be identical or similar so as to cause confusion to the name of any other approved continuing education course provider.
- (e) Continuing education providers shall notify the Board in writing within 10 days of any change in business name, ownership interest, continuing education coordinator, address, business telephone number, or email address.

*History Note: Authority G.S. 87-10.2;
Temporary Adoption Eff. January 2, 2020;
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